

JOB DESCRIPTION

Position Title: School Based Mental Health Therapist

Full-Time: 40 hours

Reports to: School-based Manager

Summary: Under the direction of the School-based manager, the Mental Health School-Based Therapist provides mental health and early intervention services to students within Cincinnati Public Schools. This may include direct mental health services to student with identified needs and behaviors through referrals through school-based teams. The Clinician will provide training to students, parents, and staff to assist in developing prosocial skills to address mental health needs, decrease stigma, and behaviors that interfere with academic performance and developmental progress, cause conflict with peers, community, or family. Services will be provided at school sites, student's homes, and/or in the community.

Areas of Responsibilities and duties:

May include, but not limited to the following:

- Conducts assessments, observations, and interviews for determining appropriate services while carrying a caseload as needed to fulfill holistic services.
- Provides direct educationally related mental health services and case management in a variety of settings and service locations.
- Prepares and reviews assessment reports or case histories with emphasis on social emotional factors influencing the student's educational progress.
- May participate in a variety of meetings including Student Success Meetings, IEP meetings, case reviews, multiagency staffing, and other related meetings.
- Assists teams in developing appropriate social-emotional goals and objectives, and progress monitoring.
- Collaborates with other educational and community agencies to implement effective service plans for students.
- Assists with in-service training to parents, community agencies, student groups and educational staff members, relating to the promotion of positive mental health principles, related to educational success.

- Conducts individual, small group, and family counseling sessions.
- Performs other related duties as assigned.

Coordinate work with School-Based Manager and other team members, to ensure client’s delivery of services treatment plans, client social determinants are reduced.

Complete documentation within specified timeframe using our Electronic Medical Records-Carelogic

Ability to:

- Maintain confidentiality.
- Work as part of a multidisciplinary educational support team but also independently as needed.
- Work with a diverse population of various socioeconomic and multicultural backgrounds.
- Communicate effectively in oral and written form with staff. parents. district personnel and outside agency partners to ensure the coordination of services and programs to children with identified needs.
- Maintain clear and accurate records and meet established timelines.
- Establish and maintain effective relationships with those contacted in the course of work.

Qualifications:

Master’s degree social work at least 5-10 years in the field of mental health, substance abuse and recovery with supervisory experience. Must hold a License in Social Work in the state of Ohio. Independent licensure with supervision is preferred.

Perform all other assigned duties when required.

Physical Requirements:

	Never	Intermittent	Frequent	Continuous
<i>Endurance:</i> Sitting 6+ hours				X
<i>Walking:</i> 1 – 3 hours			X	
<i>Standing:</i> 1 – 3 hours			X	
<i>Climbing/Stooping/Kneeling: 1 – 3 hours</i> Physically able to bend, stoop, and climb.			X	

Lifting/Pulling/Pushing: Physically able to lift, pull, and reach 10 – 125 lbs.			X	
Fingering/Grasping/Feeling: Must have full use of hands to perform tasks.				X

Work Conditions:

- Office work environment
- Drug-free, Smoke-free, and Alcohol-Free work environment
- Must be able to work during normal office hours of 8:00 a.m. to 5:00 p.m.,
- Works: Summers and School Breaks
- Satisfactory reference and background investigation
- Valid driver’s license and insured automobile
- Attendance at UMADAOP meetings, trainings, and community activities may be required.

I understand and agree that I can perform the duties and responsibilities as described above. I also understand that the job description is subject to change at any time without prior notice.

Employee/Consultant

Print Name: _____ Signature: _____

Date: _____

Supervisor

Print Name: _____ Signature: _____

Date: _____

The statements included herein are intended to describe the general nature and level of work being performed by personnel assigned to this classification. Statements are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.